

Services Offered

Transcription and typing services are listed below. If you do not see what you need, please contact us and we will try to accommodate you.

Please see our rates and packages or FAQ section for further information. We look forward to transcribing for you.

Your word to document solution. We are a full time service offering transcription services and straight copy typing services. We provide transcription service from digital audio, standard cassette, micro-cassette and straight copy typing via fax, email, upload, U.S. Mail. Audio Transcription Services

We will return your transcribed audio files to you in Microsoft .doc format (.PDF also available). Pricing is based on audio hour billing. Please see our rates and packages for more details.

Business Letters
Conferences
Contracts
Documentaries
Focus Groups
General Correspondence
Inquiries
Instructional Material
Interviews
Legal Documents
Lending Narratives
Manuals
Medical
Meetings
Memorandums
Motivational Speeches
Mystery Shopper Reports
Newsletters
Operational Manuals
Oral Military Histories
Proposals
Radio Shows
Research Interviews
Reports
Schedules
Seminars
Sermons
Service Manuals
Teleconference Calls
Telephone Messages
Training Documents
Video Tapes
Webcasts
Straight Copy Typing Services

Your document will be returned to you in Microsoft .doc format and is charged on a per-page basis. Please see our rates and packages for more details.

College Papers
Contracts
Dissertations
Legal Documents
Letters
Manuals
Manuscripts
Meeting Minutes
Memos
Newsletters

Promotional Material
Proposals
Real Estate Documents
Records
Reports
Research Papers
Resumes
Schedules
Training Documents
Theses
Telephone Messages
Term Papers